

NORTH EAST APHALT USER PRODUCER GROUP 2016 ANNUAL MEETING

May 13, 2016

Perspective NEAUPG Annual Meeting Trade Fair Participant,

Once again, during our Annual Fall Meeting this year, on October 19-20, (noon to noon) 2016, at the Hilton Wilmington/Christiana Hotel, 100 Continental Drive, Newark, Delaware, (just off I-95 Exit 4B) we are planning to have a **“Trade Fair”** at our evening Reception and during our breaks. (Copies of registration forms are attached). We have asked the hotel (Tell302-454-1500) to provide **“Booth spaces”** for displays and equipment. We are asking for a \$750 contribution payable to NEAUPG or by PayPal (for each space.) This will help cover the cost of the Reception and food services for our event. This does include **ONE Meeting Registration**. (Per request of many Trade Fair participants)

Our Meeting follows the NESMEA Meeting to be held in the same hotel on October 18th to noon of October 19th. The Registration and Booths for each of the meetings will be handled separately. Additional Meeting Participation Registration is \$175 per person (Registration Form enclosed). Cancellation date for reimbursement is October 1, 2016.

If you are interested in a **“Booth space”**, please complete the attached form and return it with your payment prior to October 1, 2016.

Required Notice: This is a Smoke Free Hotel. The Hotel has also required us to carry Liability Insurance for the Meeting. They also expect that each firm participating in the Trade Fair will do the same.

Thank you for your support!

Sincerely,

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